

## **NAME CHANGE/DATA CORRECTION AND LIMITED PASSPORT**

- DS 5504 (Passport Application) available at [www.travel.state.gov](http://www.travel.state.gov) "Click on Complete DS 5504 on-line only" and "not" the blank or PDF form.
- Important: under Where should the passport be mailed? It is required to enter the following address: Vicenza Passport Office Bldg 393, Viale Della Pace 193, Vicenza Italy 36100
- Fee- No charge if the passport is less than a year old
- Military ID Card
- If application for correction of name or date of birth, provide original documents
- Passport Photo (size must be in accordance with the Department of State photo requirements. Please schedule appointment at the Photo Lab (Caserma Ederle) at [www.vios.army.mil](http://www.vios.army.mil) Photo Lab is located behind the Dining Facility Bldg 93
- Passport/Limited Passport that needs change.

\*\*\*Incomplete Application will not be accepted; application must be signed in front of an agent\*\*\*