

Prerequisites for converting SETAF driver license to Italian driver license

1. There are certain benefits to obtaining an Italian or European Union Driver's License, which is valid throughout Europe.
 - a. The license is valid for 10 years (under 50 yrs old) / 5 years (over 50yrs old) which would preclude you from having to obtain an International Drivers License every year.
 - b. You can convert your existing license over to an Italian license without attending an Italian driving school. Italians can pay on average up to 2,000 euro or more, plus up to 6 months of school to obtain a license. Your cost would be around 200 euro as of the issue date of this SOP.
2. To convert your SETAF license over to an Italian License you need the following:

Customer needs to take the following items to ACI:

- a. Valid SETAF Driver license
- b. Valid state side driver license
- c. Italian Codice Fiscale Card OR Valid Permesso di Soggiorno
- d. Passport
- e. Filled out and signed Medical certificate (Pickup from DTS office and take to an Italian doctor before going to ACI)
- f. DTS memorandum for ACI (Pick up from DTS Office prior to going to ACI)
- g. 2 photographs (Italian ID style)

IMPORTANT NOTE: Make sure that your name matches on all the documents

3. An eye exam and a cash payment is required at the ACI facilities. The cost is determined by the ACI office and payment made directly to ACI. The current cost of this is approximately 200 euro as of the issue date of this annex. Remember to take corrective lenses if applicable.
4. The DTS office only provides information on how to obtain an Italian driver license via a conversion. DTS is not responsible for any fees nor do they provide onsite assistance at ACI. It is highly recommended that personnel who do not speak Italian take an interpreter or friend who speaks Italian with them to the ACI office. DTS cannot provide translation services.

ACI Hours of Operation:

Monday	9:00-9:30	12:30-1300	
Tuesday	8:30-9:00		15:00-15:30
Wednesday	8:30-9:00	12:30-1300	15:00-15:30
Thursday	8:30-9:00		15:00-15:30
Friday	9:00-9:30	12:30-1300	
Saturday	9:00-9:30		

*****DTS OFFICE DOES NOT PROVIDE ASSISTANCE AT THE A.C.I. OFFICE*****